

Benton County R-2 Schools

P.O. Box 39 * Lincoln, Missouri 65338

Phone 660-547-3514 * Fax 660-547-3729

“A+ Designated School”

“Accredited With Distinction”

Website: www.lincoln.k12.mo.us

John M. Mehrens, Jr., President – Board of Education
Kevin Smith, Superintendent
Martha Johnson, Administrative Assistant
Karen Reese, Special Services

Becky Eifert, Elementary Principal
Kellie Guffey, Elementary Counselor
Marc Spunaugle, High School Principal
Laura Cooke, High School Counselor

Dear Applicant:

Thank you for your interest in applying for a teaching position with the Lincoln R-2 School District. We ask that the following items be addressed as a part of the application process:

1. Current resume' which includes education and degree information, teaching experience, and other work experience, references.
2. Complete the enclosed Page 1 and 2 of the application for a certificated position.
3. Complete the enclosed 2 pages of Employment Questionnaire.
4. Enclose a copy of your latest transcript(s) with the application. An official copy of your transcript(s) will be required if you are employed.
5. Employment contract is contingent upon results of the request for child abuse or neglect/criminal record and FBI background check, which includes fingerprint check.

Please return all completed items to the Superintendent of Schools, Lincoln R-2 School, P.O. Box 39, Lincoln, MO 65338 or e-mail the documents as attachments to:
johnsonm@lincoln.k12.mo.us

LINCOLN R-2 SCHOOL DISTRICT
LINCOLN, MISSOURI

APPLICATION FOR A CERTIFICATED POSITION

The School District considers applicants for all positions without regard to race, color, religion, sex, national origin or disability. If you have a disability or handicap which may require accommodation for you to participate in our application process (including filling out this form, interviewing or any other pre-employment procedure or requirement), please make us aware of any accommodation you feel is necessary. If you have any inquires, complaints or concerns about any pre-employment procedure or requirement, including completing this application, or about the District policy of non-discrimination, you may contact the Superintendent of Schools at Lincoln R-2 School, P.O. Box 39, Lincoln, MO 65338, 660-547-3514.

All applicants are expected to answer all questions on this application. Answer "none" or "not applicable" where necessary.

Date _____

Last Name First Name Middle Name

Other names that may appear on your transcripts or records:

Social Security Number _____ - _____ - _____

Current Address _____
Street City State Zip

Current Phone (_____) _____ - _____

Permanent Address _____
Street City State Zip

Permanent Phone (_____) _____ - _____

Date Available _____

LINCOLN R-2 SCHOOL DISTRICT
LINCOLN, MISSOURI

APPLICATION FOR A CERTIFICATED POSITION

Applicant's Name: _____

Certification: Type _____ (Life, OCI, Etc.) Other _____

State(s) _____ Subject(s) _____

Grade Level(s) _____ Expiration date(s) _____

Other information regarding your Certification and/or certification status: _____

Position(s) for which you are applying: _____

Subject(s) _____

Grade Level(s) _____

Are you available for substitute teaching? _____ Paraprofessional? _____

Extra duty positions you may be interested in sponsoring or coaching:

Benton County R-2 School District

Employment Questionnaire

Name:
Address:

Social Security #:

1. Have you ever been arrested for, or charged with or convicted of a felony or misdemeanor? (Exclude traffic offenses for which you were not sentenced to jail or for which the fine was less than \$100.00)

YES

NO

(double click on the correct option and mark the default value to "checked".

YES

2. Have you ever pleaded guilty or no contest to a felony or misdemeanor? (Exclude traffic offenses for which you were not sentenced to jail or for which the fine was less than \$100.00)

NO

(double click on the correct option and mark the default value to "checked".

YES

3. Has the Missouri Division of Family Services or a similar agency in any other state or jurisdiction, ever issued a determination or finding of cause or reason to believe or suspect that you have engaged in physical, emotional, psychological or sexual abuse or neglect of a child?

NO

(double click on the correct option and mark the default value to "checked".

YES

4. Have you ever failed to be re-employed by an educational institution?

NO

(double click on the correct option and mark the default value to "checked".

If the answer to any of the foregoing questions is "yes" please explain; use a separate sheet if necessary: (field will expand to provide additional space as needed)

Benton County R-2 School District

Employment Questionnaire

READ CAREFULLY BEFORE SIGNING

I acknowledge and agree to the following provisions as conditions to consideration for employment:

1. I hereby authorize my current and former employers and references to furnish any information about me and about my work experience. I release my current and former employers and references from any and all liabilities or damages of any nature as a result of providing such information. My current and former employers and references may rely on a signed copy of this release.
2. I understand and consent to having criminal and arrest records checks as well as background checks by the Missouri Division of Family Services as a condition for consideration of employment.
3. I certify that the answers given in the employment questionnaire are true and complete to the very best of my knowledge. In the event I am employed by the District and in the further event that I have provided false or misleading information in this questionnaire or in subsequent employment interviews, I understand that my employment may be terminated at any time after discovery of the false or misleading information.

Signature

Date



Do Not Write Below This Line- For Administrative Use Only

Date Received: _____ Credentials _____ Transcripts _____

Date Interviewed: _____ Interviewed by: _____

Date and Time: Applicant notified _____

Position offered: _____

Salary step and level: _____